



CANCELLATION POLICY

Effective Date ____/____/____

Joy Personal Training

2412 River Rd. Ste. E

Missoula, MT 59808

&

Legal Name_____

Address_____

City, State Zip Code_____

Phone: _____

Email Address: _____

To conduct my business effectively and efficiently the following terms and conditions apply:

If a training session is not canceled with **twenty-four hour advance notice** the client will be charged. However, emergencies or sudden illness will be exempt.

Please maintain communication with the trainer. A lapse of more than seven days will result in a lost time slot.

Rescheduling a session time slot will be accommodated on a first come first serve basis. It is most important for a client to have a consistent schedule.

If you need to reschedule occasionally that is acceptable. However, if it is on a consistent basis it may result in the **loss of your time slot.**

If a client is more than **fifteen minutes** late for a training session and has not notified the trainer, the client will be considered a no show and the client will be charged for the session without participating. If this happens consistently loss of a time slot and / or training may occur.

Time slots cannot be guaranteed after lengthy vacations or time away without prior communication.

Sessions that may go unused for the month will carry over to the following month but no further.

I verify that I understand and will abide by these policies

Client Signature_____ **Date**_____